Form CS-1

P.O. Box 305025
Montgomery, Alabama
36130-5025

STATE OF ALABAMA
BOARD OF HEATING, AIR CONDITIONING &
REFRIGERATION CONTRACTORS

Phone: (334) 241-0840
Fax: (334) 265-0570
www.hacr.alabama.gov

CHANGE OF STATUS FORM

CHANGE OF STATUS:

1. I want to (check one):

- o TO CHANGE MY STATUS FROM ACTIVE TO INACTIVE (THERE IS NO FEE IF CHANGED AFTER RENEWAL OF CURRENT YEAR)
- o FROM AN INACTIVE HVAC STATUS TO AN ACTIVE HVAC CONTRACTOR $165.00
- o FROM AN INACTIVE REFRIGERATION STATUS TO ACTIVE REFRIGERATION CONTRACTOR $165.00
- o FROM AN INACTIVE STATUS ON BOTH HVAC AND REFRIGERATION CERTIFICATIONS TO ACTIVE STATUS $330.00

***TO CHANGE TO ACTIVE STATUS CONTRACTORS MUST SUBMIT:**

- o **Performance Bond (BF-1) in the Amount of $15,000 in the Business Name**
- o **Corporation Documents or Certificate of Foreign Authority**
- o **Business Information Form (AL-2)**

SECTION A: IDENTIFYING AND CONTACT INFORMATION – All applicants complete this section.

1. Name:_____
   Last First M.I.

2. Address:_____
   Street

   _____
   City State Zip code.

3. Home Phone: _____ Work Phone: _____

4. Email: _____

5. Certification Numbers: _____

6. Social Security Number: _____

7. Signature of Applicant: _____

SECTION B: CITIZENSHIP

CITIZENSHIP This section to be completed in compliance with Ala. Code § 34-14A-7 and Ala. Code § 31-13-7.

I declare under penalty of perjury, under the laws of the State of Alabama that all statements contained in this application, and any accompanying documents, is true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial or subsequent revocation of my license or application.

This section must be completed by the individual responsible in charge or if the responsible in charge is an incorporation, limited Liability Company, or partnership by the responsible in charge.

1. Are you a citizen of the United States?

___Yes ___No If "yes," please read the declaration below, sign, and continue to section 2.
If "no," see question 2 below.

PROVIDE PROOF OF CITIZENSHIP BY SUBMITTING ONE OF THE ITEMS LISTED ON ATTACHMENT

I hereby declare that I am a citizen of the United States of America and, I sign this declaration under penalties of perjury; making a false, fictitious, or fraudulent statement or representation in this declaration is perjury in the second degree pursuant to Ala. Code § 13A-10-102.

_____

Signature of Applicant Date

2. If you are not a citizen of the United States, are you an alien who is lawfully present in the United States of America?

___ Yes ___ No If "yes," please read the declaration below and sign.

PROVIDE PROOF OF LAWFUL PRESENCE BY SUBMITTING ONE OF THE ITEMS LISTED ON ATTACHMENT

I hereby declare that I am an alien lawfully present in the United States of America.

I sign this declaration under penalties of perjury; making a false, fictitious, or fraudulent statement or representation in this declaration is perjury in the second degree pursuant to Ala. Code § 13A-10-102.

_____

Signature of Applicant Date

SECTION C: FEES AND PAYMENT

To Change from Inactive to Active please include $165.00 appropriate fees. You may pay by Check or Credit Card. (Mater Card or Visa only)

_____ _____

Credit Card Number **Exp Date** **Card Holder Signature**

DATE RECEIVED: CHECK NO: AMT: