



P.O. Box 305025  
Montgomery, Alabama  
36130-5025

STATE OF ALABAMA  
BOARD OF HEATING, AIR CONDITIONING &  
REFRIGERATION CONTRACTORS

Phone: (334) 242-5550  
Fax: (334) 242-5555  
www.hacr.alabama.gov

**REQUEST FOR RE-EXAMINATION**

**THIS FORM IS ONLY TO BE USED IN THE EVENT YOU HAVE FAILED AN EXAMINATION AND WISH TO RE-TEST**

**SECTION A: IDENTIFYING AND CONTACT INFORMATION – All applicants must complete this section.**

1. Name: \_\_\_\_\_  
Last First M.I.

2. Address: \_\_\_\_\_  
Street

\_\_\_\_\_  
City County State Zip code

3. Home Phone: \_\_\_\_\_ 4. Work Phone: \_\_\_\_\_ 5. SSN: \_\_\_\_\_

6. Email: \_\_\_\_\_

7. Type of Examination you are applying for: \_\_\_\_\_ HVAC \_\_\_\_\_ Refrigeration

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**SECTION B: PAYMENT INFORMATION**

In order to re-test you must enclose payment in the amount of \$150.00. The Board accepts checks, money order, and Master Card or Visa:

Card Number: \_\_\_\_\_ Exp. Date: \_\_\_\_\_

Cardholder Signature: \_\_\_\_\_

Date Received:

Check No.:

Amount:

## **HVAC Exam References**

Your examination has been developed using the reference materials listed below. This examination is administered in an open book format which means you are permitted to bring these references with you into the testing center.

You may add permanent tabs or may highlight in your book; however, you may NOT write any notes in your references other than formulas. Books with notes in them will not be permitted to be used during testing.

**Code of Federal Regulations, Title 29, Part 1926**, 2012. ISBN: 9780160911576. Superintendent of Documents, P. O. Box 371954, Pittsburg, PA 15250-7954. Available at <http://bookstore.gpo.gov>. Candidate printed versions permitted in testing room.

**International Residential Code**, 2015. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478

**Laws, Rules and Regulations of the State of Alabama Board of Heating, Air Conditioning & Refrigeration Contractors**, 2009. Available at <http://www.hacr.alabama.gov>. Candidate printed versions permitted in testing room.

**Residential Duct Systems, Manual D**, 3rd, Version 1.10. ISBN: 1-892765-50-0. Air Conditioning Contractors of America, 2800 Shirlington Road, Suite 300, Arlington, VA 2206.

**Residential Load Calculations, Manual J, Abridged Edition**, 8th, Version 1.10. ISBN: 978-1-892765-35-7. Air Conditioning Contractors of America, 2800 Shirlington Road, Suite 300, Arlington, VA 2206.

**Refrigeration & Air Conditioning Technology**, 7<sup>th</sup>. ISBN: 978-1-111-64447-5. Delmar Publishing, PO Box 6904, Florence, KY 41022. 6<sup>th</sup> Edition also allowed in testing room.

**ACCA Ductulator**, 2013. Air Conditioning Contractors of America, 2800 Shirlington Road, Suite 300, Arlington, VA 2206.

or

**Trane Ductulator**, 2013. Trane, FL

## **Refrigeration Exam References**

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**International Mechanical Code**, 2015. International Code Council, 4051 West Flossmoor Road, Country Club Hills, IL 60478

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