



First Quarter News Bulletin

NOTICE TO ALL HVAC & REFRIGERATION LICENSEES:

The Board strongly encourages all contractors to review the proposed changes to the continuing education (CE) hours submission rules. As outlined in Section 440-X-4-.03, the Board has the authority to implement a plan for CE hours taken after the annual November 1st deadline. Currently, the rule permits the Board to charge a \$100 fee to contractors who are deficient in hours as of November 1st. However, this rule has not been actively enforced in the past. To learn more visit: <https://hacr.alabama.gov/proposed-rule-changes/>

Starting November 1, 2025, the Board will begin enforcing the CE deficiency plan. Under this new plan, a \$25 deficiency fee will be implemented for contractors who need an extension for their CE submission. This extension will be granted on a case-by-case basis, allowing contractors additional time to submit their required hours through December 31st.

We encourage all contractors to plan ahead and ensure their CE hours are submitted on time to avoid any fees or disruptions in compliance.

BOARD APPOINTS NEW EDUCATION DIVISION ADMINISTRATOR:

The Board is pleased to announce the appointment of Tim Jordan as the new Program Administrator for Contractor Education and Institutional Compliance. Many of you may recognize Tim from his role as the Deputy Director of Mobile County Inspection Services. Tim has joined our team to continue advancing contractor education in Alabama, following the retirement of former Education Administrator Glenn Nuby.

Tim brings a wealth of experience and expertise to the position. He is multi-trade certified, holding credentials as a Certified Building Official, Certified Fire Marshal, Commercial and Residential Mechanical, Energy, and Building Inspector, as well as Fire Inspector I, II, and III. Additionally, Tim is a Residential Electrical Inspector, a licensed HVAC contractor, and the former owner of Hurricane Force Air in Mobile, Alabama.

We are excited about the experience Tim brings to the Board and look forward to working with him to tailor future educational opportunities that will better serve our contractors for many years to come.

BOARD EDUCATION SCHEDULE:

The Board is pleased to announce the release of an updated continuing education schedule. This includes our 3rd Annual Education Conference, which will be held in Birmingham this October.

The Board now offers training sessions to contractors and their technicians aimed at keeping companies informed on the latest industry codes and changes. This will be an excellent opportunity for contractors to earn their CE hours while simultaneously keeping their staff up-to-date with current regulations and best practices.

We are also excited to begin a collaboration with the Plumbers and Gas Fitters Examining Board to offer specialized training for contractors who hold licenses in both trades. This initiative will help ensure that these professionals are fully equipped with the knowledge and skills needed for success in their combined fields while earning CE hours for their certifications with both Boards.

BOARD MEETINGS:

The remainder of the Board meetings for 2024 will be held at the following time and locations:

Wednesday, May 7, 2025, Baldwin County Satellite Courthouse, 201 E. Section Ave., Foley, AL at 11:00 a.m.

Wednesday, September 10, 2025 at the Board Office in Montgomery at 11:00 a.m.

Wednesday, November 19, 2025 at the Board Office in Montgomery at 11:00 a.m.